

Maximize the value of in-house staff with impactful, cost-effective, flexible solutions.

Aptara understands that the business of law is as competitive as the practice of law. Your adversary isn't always sitting across a courtroom. It's revealing itself every day in increased costs and decreased efficiencies. Maximizing efficiencies while preserving high standards of client care and service are the hallmarks of Aptara Legal Solutions.

A global outsourcing solutions company with more than 12,000 employees, Aptara provides solutions to companies looking for dramatic cost savings with increased productivity and flexibility. We help the world's leading legal and financial services organizations with cost-effective and value-rich back office support services.

What do the following have in common?

- The largest court reporting company in the United States
- Global law firm with more than 2,000 attorneys
- World's largest legal and financial printer
- Countless Fortune 1000 companies?

All have benefited from the award-winning solutions offered by Aptara.

Aptara Legal Solutions provides efficiencies that law firms need most, such as:

- **Deposition summaries.** No one summarizes more depositions per day than Aptara. Our trained professionals provide summaries that save valuable hours of review time at a valued-minded cost.
- **Word processing/secretarial support.** Aptara can provide scalable support that saves time and money. When your caseload demands, Aptara can provide 24/7 support that keeps the work flowing when the workload is most hectic, without overstaffing or overtime eroding your profits.
- **Back office support.** Repetitive and time-consuming tasks like accounting, billing, collections, human resources, and customer support all divert resources away from growing your practice and winning your cases. Aptara can provide solutions that reduce costs and bolster productivity.

Aptara Legal Solutions delivers:

- Optimal customer service experience
- World-class infrastructure
- Process efficiencies that save time and money
- Valuable price points with top-tier delivery
- Cutting-edge operational management
- Real-time monitoring and control
- Deep domain knowledge
- Flexibility during peak demand periods

Aptara Legal Solutions

- **Corporate secretary services.** Aptara can support a large portfolio of corporations for a firm doing business throughout the United States and the world. We can take care of your filings and other governance issues to benefit your board and shareholders alike.
- **Document management.** Aptara can provide a full suite of eDiscovery and document management support. We can manage your paper-based projects along with your data conversion to a variety of platforms.
- **Trial support.** Present your evidence in a vivid and attention-getting manner using Aptara's globally recognized animation and presentation services.

Aptara's global experience allows us to ease you into the transition. As an extension of your firm, we can scale solutions ranging from only *as needed* to creating a *dedicated shared services environment*. Our transition plans are built on your needs to ensure your satisfaction. We work together every step of the way.



Aptara's digital content, learning and performance, and business services solutions are in place at market-leading companies worldwide. Our industry specialists design and implement strategies that capitalize on new digital and mobile technologies for information providers in IT, law, healthcare, pharmaceuticals, insurance, financial services, and publishing. Aptara solutions uncover new revenue streams, improve operations, and realize cost savings for enterprises. Founded in 1988, Aptara is headquartered in the United States and has offices on four continents. Our parent company, iEnergizer, is publicly traded in the UK. ■ ■ ■

APTARA

3110 Fairview Park Drive, Suite 900
Falls Church, VA 22042
+1-703-352-0001

aptaracorp.com